

The Mosaic Project's Gift Acceptance/Donor Policy

Mission

The Mosaic Project works toward a peaceful future by uniting children of diverse backgrounds, providing them with essential community building skills, and empowering them to become peacemakers.

Our complementary work with youth and adults not only supports our youngest peacemakers, but also enables us to reach wider communities through schools, community-based organizations, and the workplace.

Together, we create microcosms of the just, diverse, inclusive world we envision, demonstrate that peace is possible, and inspire action.

Core Values

As indicated by the acronym MOSAIC, the primary principles guiding the implementation of this Donor Policy are Mutual respect, Open-mindedness, Self-respect, positive Attitude, Individuality, and Community. Furthermore, we strive to insure that the concepts of equity, social justice, diversity of voices, transparency, inclusiveness, unity, and shared power in decision making are embodied in Mosaic's gift acceptance and review of donations.

Purpose

The purpose of this gift acceptance policy is to govern the acceptance of gifts and to provide guidance to volunteers, board, and staff members, as well as to donors and their professional advisors in completing gifts.

Policy Overview

The Mosaic Project solicits and accepts gifts that are consistent with its mission and values, and that support its core programs, as well as special projects. Donations and other forms of support will generally be accepted from individuals, foundations, government agencies, corporations, partnerships, and other entities, subject to the limitations described in this document.

In the course of its regular fundraising activities, The Mosaic Project will accept gifts of money, personal or real property, stock/securities, and in-kind goods or services. Certain types of gifts must be reviewed prior to acceptance due to the special liabilities they may pose for The Mosaic Project. Examples of gifts that will be subject to review/approval include gifts of real property, personal property, and securities. The Mosaic Project is presently able to accept current gifts, as well as bequests that yield current gifts. However, the organization does not presently have the staff or resources to manage and monitor split-interest gifts (such as charitable gift annuities, remainder interest in a personal residence or farm, charitable remainder trusts, charitable lead trusts, or pooled income funds) or to manage and dispose of gifts of real property. Accordingly, such gifts are discouraged and would require further investigation and board approval. The Mosaic Project does not yet have an endowment, nor are there presently plans to start one. Currently, all gifts, including bequests would be considered current gifts. We are, however, open to exploration of possible donor-initiated endowment fund creation. Specific endowments and other naming opportunities/requests must be specifically approved by the governing board. We encourage unrestricted gifts, and we also recognize that donors have a legitimate interest in choosing the purpose for which their gifts will be used.

The Mosaic Project must operate its fundraising activities in such a way as to ensure that it maintains its independence, protects its reputation, and continues to operate effectively. It must not risk jeopardizing its reputation for honesty, openness, and integrity, nor should it jeopardize its financial stability to accommodate a gift with expenses to process/use. Funding should come from a wide range of sources, which promotes our stability and independence. Care should be taken to ensure that project-related funding and restricted giving does not result in undue influence over The Mosaic Project's program work. Therefore, gifts which are counter to or beyond the scope of the nonprofit's mission and purpose will be rejected.

Limitations/Restrictions on Gifts

The Mosaic Project will not accept gifts that (a) would result in The Mosaic Project violating its corporate charter, (b) would result in The Mosaic Project losing its status as an IRC § 501(c)(3) nonprofit organization, (c) are too difficult or too expensive to administer in relation to their value, (d) would result in any unacceptable consequences for The Mosaic Project, or (e) are for purposes outside The Mosaic Project's mission. Decisions on the terms or nature of a gift and its acceptance or refusal, shall be made by the governing board following review and recommendation by the Gift Acceptance Committee.

Gift Acceptance Policy

The Mosaic Project will accept funding from any donor (whether monetary or in-kind), provided that acceptance does not impair The Mosaic Project's independence to pursue our mission or endanger our integrity and reputation and provided that the actions of the donor conform with the core values of The Mosaic Project, as stated above. This applies to existing donors, as well as to all new prospective donors, as well as to partners who purchase our services. It does not apply to all income raised in the sale of merchandise. If there is a significant risk that receiving funds from a particular source would impact The Mosaic Project's independence or harm our reputation from public association with the donor, then funding from that source shall not be accepted. Any donation must be able to stand up to public scrutiny. Acceptance of any funding from corporations or donors in the private sector does not imply endorsement of a donating company's policies or record.

The Mosaic Project will not accept a gift from any one donor that exceeds \$50,000 or 5% of the organization's annual budget (whichever is greater) without approval by the governing board. The purpose of this policy is to maintain independence and refrain from the appearance of undue influence of any one donor, or the appearance or actual compromise of the ethical integrity of the organization. This policy promotes diversification of funding sources contributing to long-term financial health and stability.

Mailing List Policy

We do not sell, give, or otherwise share our mailing lists with any other organization or person.

Privacy and Confidentiality of Donors and Their Information

The Mosaic Project will keep donors' information and their giving private and confidential (similar to program participants', according to our Confidentiality Policy), other than listing their names and gifts ranges with their express consent, in our PR materials. We will honor any requests for anonymity. We will honor any requests to curtail communication or solicitations or to use only particular methods of communication.

Solicitations by Others on Behalf of The Mosaic Project

Solicitations of contributions on behalf of The Mosaic Project by anyone, including staff, volunteers, program participants, or by external consultants, contractors, or other organizations, must be with the consent of and under the supervision of The Mosaic Project (either through the governing board, Development Committee, Development Director, or the Executive Director). Both the Development Director and Executive Director must review written material and media to be released under The Mosaic Project's name or regarding its mission or programs prior to distribution. If the Development Director or Executive Director have any doubts about the professionalism, ethics, accuracy, or other aspects of the communication or solicitation, the governing board shall be consulted. The Development Director and Executive Director reserve the right to refuse participation in, or receipt of funds resulting from, any solicitation they deem to violate this policy or The Mosaic Project's mission.

Restricted Funds

The Mosaic Project will honor the known intentions of donors. When restricted gifts are made, they will be placed in a restricted account until the restricted purpose has been achieved, following which, the funds will be released from restriction. These funds will be carefully tracked and accounted for, and appropriate (timely and thorough) reporting will be provided to the donors of restricted funds.

Gifts of Stock/Securities

All marketable securities will be sold promptly upon receipt unless otherwise directed by The Mosaic Project's board.

Transparency

The Mosaic Project will publish the Statement to Donors on our website, along with the Donor Policy, and will provide a copy to any donor, potential donor, or member of the public upon request.